

MY OASIS

Therapeutic Alternative Provision

School Speakers Policy 2024/2025

Date of Last review: June 2024

Date of Next review: June 2025



CHARLOTTE LOWE
PSYCHOLOGICAL SERVICES LTD



www.charlottelowepsychologicalservices.co.uk

www.my-oasis.uk

Statement of intent

We often invite speakers from our wider community to give talks to enrich our students' experience of the provision, providing them with information that helps them make decisions at different phases of their education, widening their understanding of world and global issues and providing motivational inspiration through the sharing of a speaker's experience. Both the Provision and students greatly appreciate the time and effort that Visiting Speakers put into their presentations.

Our responsibility to our students is to ensure that they can critically assess the information they receive as to its value to themselves, and that the information is aligned to the ethos and values of the Provision and British Values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs.

The purpose of this policy is to set out the Provision's legal obligations when using Visiting Speakers and to set out the standards of behaviour expected from Visiting Speakers. This policy was therefore drawn up having had regard to the Government's Prevent Duty guidance and the Provision's wider safeguarding obligations.

The "Prevent" statutory guidance (The Prevent Duty: Departmental advice for schools and childcare providers", DfE, June 2015) (<https://www.gov.uk/government/publications/prevent-duty-guidance>) requires schools to have clear protocols for ensuring that any visiting speakers whether invited by staff or students, are suitable and appropriately supervised.

The protocols are:

- All visiting speakers to have a nominated point of contact at the provision (the organiser).
- The organiser at My Oasis must complete the Visiting Speaker at My Oasis Therapeutic Alternative Provision (TAP) Form, well in advance of the visit. This should be authorised by the Head of Provision. This form requires the organiser to ascertain the information the Visiting Speaker wishes to communicate, to ensure it is appropriate to the age and maturity of the students to be in attendance and does not undermine British values or the ethos and values of the Provision.

- The Organiser must send a copy of the Guidelines for Visiting Speakers to the speaker in advance of their visit.
- The Organiser must conduct research on the person/organisation to establish whether they have demonstrated extreme views/actions – a biographical internet search will usually be suitable, supported by the Visiting Speaker at My Oasis form.
- Staff must inform the Visiting Speaker that USB sticks must not be brought into School and that any presentation/material etc should be sent to the organiser in advance.
- Staff must refuse to allow people/organisations to use school premises if they have links to extreme groups or movements. Justification of the provision's decision will be provided to the person/organisation in writing.
- My Life reception will keep a formal register of all visiting speakers. Any information gathered will be kept in accordance with the Provision's Data Protection Policy.
- Visitors are to provide photo ID upon arrival at the provision, the organiser should check this and verify the Speaker's identity.
- Visiting speakers are to be accompanied at all times and are not to be left unsupervised with students at any point.
- In the unlikely event that the talk/presentation does not meet with the requirements of the Guidelines for Visiting Speakers, the provision staff have the right and responsibility to interrupt and/or stop a presentation.
 - The organiser will conduct a post-event evaluation of how the visit met the needs of our students.
- On arrival to site, the Visiting Speaker should be asked whether they have read the Visitors' Protocol. If not, they should be asked to read the laminated copy that is within the Head of Provision's possession.

- The organiser must also assess and consider any risks involved in any activities being carried out by the Visiting Speaker, to ensure that they are Covid-safe.
- Visiting speakers are to be accompanied at all times and are not to be left unsupervised with students at any point. In the unlikely event that the talk/presentation does not meet with the requirements of the Guidelines for Visiting Speakers, My Oasis staff have the right and responsibility to interrupt and/or stop a presentation

Visiting Speaker at My Oasis

Name of Speaker and Organisation (if applicable):	
Speaker Contact Details:	
Date of Proposed Visit:	
Name of contact at My Oasis:	
Reason for visit:	
Please give below a brief outline of the information to be communicated in the Speaker's talk to My Oasis students:	
<p>Organiser to sign below to confirm:</p> <ul style="list-style-type: none"> • That you have carried out biographical research and attached to this form. • That you have sent the following documents to the Speaker well in advance of the visit. • Guidelines for Visiting Speakers. • Safeguarding Guidelines for Contractors and Visitors • That you will check and verify photographic proof of ID on arrival. • That the Visiting Speaker will be accompanied whilst on site at all times. 	

Organiser's Signature:	
Organiser Print Name:	
Date:	

Approved by:	
Date:	

In the unlikely event that the talk/presentation does not meet with the requirements of the Guidelines for Visiting Speakers, My Oasis staff have the right and responsibility to interrupt and/or stop a presentation.

Guidelines for Visiting Speakers

The Provision values visits from speakers that enrich our students' experience of My Oasis, providing them with information that helps them make decisions at different phases of their education, widening their understanding of world and global issues and providing motivational inspiration through the sharing of a speaker's experience. Our responsibility to our students is to ensure that they can critically assess the information they receive as to its value to themselves, and that the information is aligned to the ethos and values of the School and British Values.

The "Prevent" statutory guidance (The Prevent Duty: Departmental advice for schools and childcare providers", DfE, June 2015) (<https://www.gov.uk/government/publications/prevent-duty-guidance>) requires schools to have clear protocols for ensuring that any visiting speakers whether invited by staff or students, are suitable and appropriately supervised.

As per the "Prevent" guidance, visiting speakers are required to agree to the following terms and conditions:

- The presentation must not incite hatred, violence, or call for the breaking of the law.
- The visiting speaker is not permitted to encourage, glorify or promote any acts of terrorism, including individuals, groups or organisations that support such acts.
- The visiting speaker must not spread hatred and intolerance of any minority group/s in the community.
- The visiting speaker must seek to avoid insulting other faiths or groups, within a framework of positive debate and challenge.

- Visiting speakers are not permitted to raise or gather funds for any external organisation of cause without express permission from the Director of Studies.
- My Oasis staff have the right and responsibility to interrupt and/or stop the presentation for any violation of this agreement.
- USB Sticks are not permitted to be used on the My Oasis's network.
- Please ensure that you send a copy of any presentation/accompanying material to the Organiser at My Oasis prior to your visit.

Your attendance at My Oasis will be deemed as an indication that you have read and understood these guidelines and will fully comply with their contents.

Please ensure that you bring photographic proof of ID with you on arrival for checking.

Visiting Speakers are also required to read the Safeguarding Guidelines for Contractors and Visitors.

COVID-19 Visitor Protocol

We are delighted to return to near-normal and to receive visitors to the Provision. We are, of course, very much aware of the risks of Coronavirus and the safety of all staff, students and visitors remains our first priority.

We would be grateful if you could therefore please read the following information and take any action as appropriate:

PRIOR TO YOUR VISIT

Please do **NOT** visit the provision if you are displaying COVID-19 symptoms.

DURING YOUR VISIT

On arrival, you will be asked to sign in and be provided with a visitors' identification badge which should be worn throughout your visit and returned to your host when you sign out.

During your time in Provision, please ensure that you take all appropriate precautions in order to avoid the spread of the virus as recommended by the NHS, particularly with regard to regular hand washing, using sanitiser gel and the usual hygiene precautions if you cough or sneeze.

The wearing of face masks is no longer required in schools however, as a visitor, you may still wear face masks whilst indoors on the My Oasis site, if you so wish. Social distancing can still be maintained, if you feel more comfortable with this.

IF YOU FEEL UNWELL

If you start to feel unwell after arrival and/or start to present with flu-like symptoms including a fever, a cough, or difficulty breathing, you must telephone your contact at My Oasis immediately.

Please note that the provision does not have resources to provide medical care (other than first aid) or self-isolation facilities to visitors. but will assist you in seeking appropriate advice from NHS111.